
**NEOPHYTE
WELCOME
GUIDE**

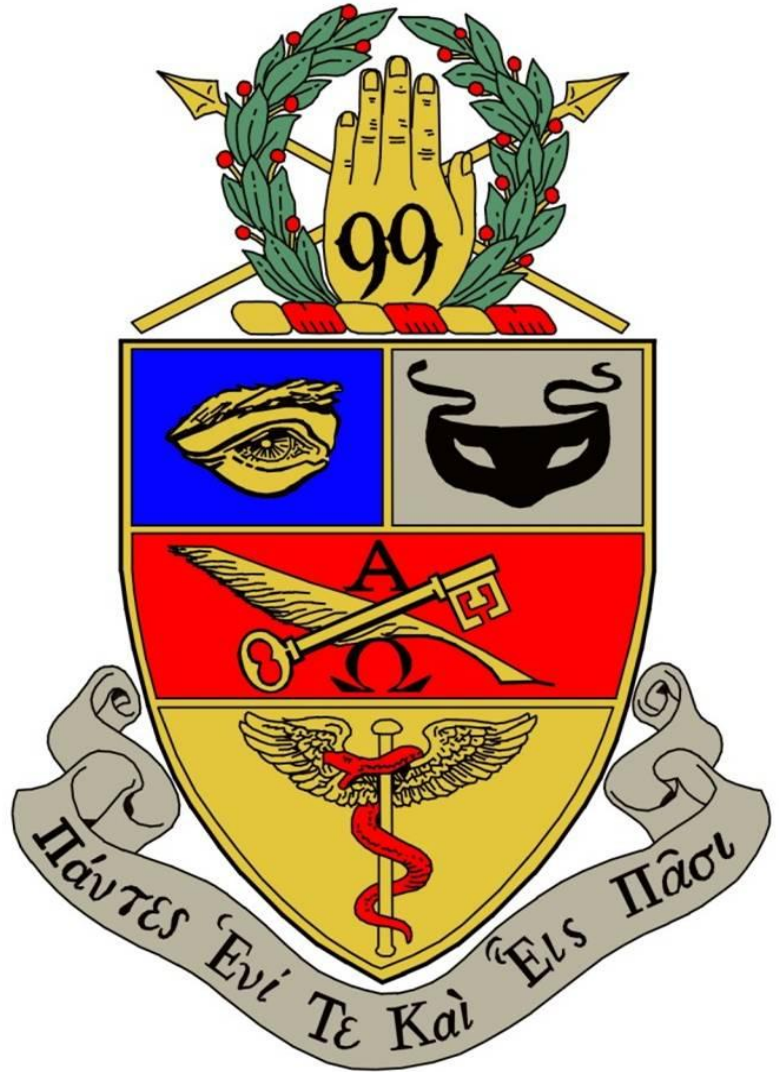


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KAPPA PSI

The oldest and largest professional pharmacy fraternity in the world

Kappa Psi was founded on May 30, 1879 in New Haven, Connecticut, and currently there are 155 chapters (90 Collegiate and 65 Graduate chapters), more than six thousand collegiate members, and over eighty seven thousand graduate members across the United States, Canada, and the Bahamas.

<http://www.kappapsi.org/>

Use this guide as an introduction to being a Kappa Psi brother. We're glad to have you and we're all excited to see where Kappa Psi will take you. If you have any questions about what's written in this guide, feel free to ask any Active and they will help you get your answer. Hope this is helpful!

The logo consists of the Greek letters Kappa (K) and Psi (Ψ) in a bold, red, serif font.

Kappa Psi Pharmaceutical Fraternity, Inc.

E-Board Roles

A brief description of the major responsibilities of each position



Regent Sara Vavayan yvayva2@uic.edu

- Runs Chapter and Executive Board meetings
- Serves as the representative face of the fraternity
- Enforces adherence to the Constitution and By-Laws of the Fraternity
- Casts the deciding vote if the chapter is equally divided
- Convenes special meetings when necessary

Vice Regent Hardik Patel hpatel2237@gmail.com

- Oversees the rush and pledge season
- Acts as Regent in the absence of the Regent
- Plans the annual Ski Trip

Pledge Parents Shayna Acance and Arturo Aguirre

sacanc2@uic.edu & arturoraa516@gmail.com

- Guide pledges through the pledging process
- Help facilitate the pledging schedule in the fall
- Organize Greek Week in the Spring

Sergeant-at-Arms Crystal Kim crystal.kim07@gmail.com

Maintains the by-laws and local ordinances of the chapter
Oversees risk management, and sets up intramurals

Professional Chair Chrissy Magnabosco kappapsi.pro@gmail.com

Organizes various events to enhance professional development of skills needed to become successful in the field of pharmacy

Alumni Chair Matt Holderly kappapsichialumni.ky@gmail.com

Keeps in touch with our Alumni Brothers to coordinate their involvement in our chapter events and to ensure that they remember that being a Brother of Kappa Psi is for life

Treasurer Dan Gratie dan.gratie@gmail.com

Establishes and balances a budget for the fraternity
Handles all financial transactions

Co-Fundraising Chairs Maria Hernandez and Patricia Pernal

mherna58@uic.edu & pperna2@uic.edu

Organizes and executes fundraising events such as food and bake sales, managing a concession stand at Soldier Field, as well as selling College of Pharmacy paraphernalia to raise funds

Corresponding Secretary Rebecca Mousseau becca.chemie@gmail.com

Communicates with central office, Mid-America Province and the Fraternity-at-large
Serves as the link between Chi Chapter and the national Fraternity

Recording Secretary Stacey Pan sjpan2@uic.edu

Informs brothers of news and events within the fraternity and maintains member records

Social Chair Emily Armgardt earmg2@uic.edu

Plans social events to promote brotherhood within Chi Chapter and with other local chapters
Plans Initiation and Formal, which are the Chapter's largest social events each semester

Historian Thuong Pham tpham26@uic.edu

Captures and documents the memories of our chapter through photographs and videos
Sends history reports to the Central Office of our activities and events
In charge of KY Composite photos in the Spring Semeste

Chaplain Mickey Huynh qhuynh5@uic.edu

Performs and organizes the Chapter's rituals
Works to maintain a positive morale amongst brothers

Webmaster Anthony Chiang achiang912@gmail.com

Maintains the Kappa Psi Website

Fellowship

The many opportunities to socialize and make memories with your brothers

KAPPA PSI INTRAMURAL SPORTS



Teams you can Join:

Outdoor & Indoor Soccer
Outdoor & Indoor CoRec soccer
Men's 5V5 Recreational Basketball
Volleyball

How to join?

Register at imleagues.com or talk to Crystal!

GREEK WEEK

In February, Kappa Psi & Phi Delta Chi go head-to-head in a week-long competition of pharmaceutical fraternity pride! Last year's events included a Ceutics Relay, Trivia, a scavenger hunt, Twinkie-eating contest, wing-eating contest, Coke chug, a Basketball game and a Volleyball game. The pledge parents will be letting us know about the Greek Week 2015 plans next semester.

KAPPA PSI ANNUAL BOWLING TOURNAMENT

The Betas, Gammas, Deltas, Epsilons, Zetas & Etas battle to prove which pledge group has the best bowlers! This tradition began on March 14th, 2013.

ACTIVE OF THE WEEK & MORE!

Every week during GBM, you can recognize your brothers for their outstanding contributions or highlight unforgettable memories in the following ways...

1. **Active of the Week:** Thank a brother for really helping you out during the week
<https://docs.google.com/forms/d/11otBTTvBfAbbotISLF2QAL4YRax4jHdgQHgQLQoVOU4A/viewform>
2. **Shout-Outs:** Thank your brothers for all the little things they do for you every day!
https://docs.google.com/forms/d/1tiQGqI_clpucpgrVaMYcuEZoUMhHWvgfVYVNjF-2SyQ/closedform
3. **Memory of the Week (MOW):** A weekly tradition designed to display the amazing memories that we all have with each other as brothers during the week. The Historian will select and showcase a few of the submitted "memories" during his/her announcements during GBM. Submissions can be sent via email to kappapsi.historian@gmail.com anytime during the week. There will also be a reminder email sent out by the Chaplain for MOW, "Active of the Week" nominations, and Shoutouts.
4. **Photos you've taken with your Kappa Psi Brothers:** It is the responsibility of the Historian to capture as many KY memories as possible. Unfortunately, he/she cannot be at all places at once, so try to keep an eye out for Kappa Psi moments that can be captured via picture/videos and send them to kappapsi.historian@gmail.com. It does not have to be during an official Kappa Psi Event; it just has to be a memory that you shared with a brother (must be in accordance with the Risk Management Policy).



More
Pictures
Here!

https://www.flickr.com/photos/kappasi_chi/sets/

Professionalism

Meetings, Kappa Psi Alumni, Attendance, Dues, Points and more



Meetings

Attendance requirements will be listed later in the guide

General Body Meetings (GBMs)

Every Friday at 12:40 PM. A great opportunity to get all Chi brothers together throughout the year. Officer & committee announcements are presented. Show your KY spirit and wear your KY apparel! Don't forget your pins!

E-Board Meetings (EBMs)

Every Wednesday at 4:30 PM in 2 North. For most EBMs, all Chi brothers are welcome to attend. It is an excellent opportunity for brothers to learn what goes on "behind-the-scenes" with Kappa Psi.



Kappa Psi Alumni

Kappa Psi holds several Alumni related events throughout the school year, including alumni mixers and roundtables. Networking is key to succeed in the Profession of Pharmacy, and Kappa Psi offers plenty of opportunities to do so. There are also several Brothers who are faculty at UIC. Here are some that are especially helpful to know.



Dr. Nicholas Popovich, Faculty Advisor - nickp@uic.edu

Dr. Latha Radhakrishnan, GCD - lradha1@uic.edu

Dr. Maya Campara, GCD - mcampa4@uic.edu

Dr. Louise Parent-Stevens, GCD - lstevens@uic.edu

We recommend making them a resource for career advice and internship help as they will always go out of their way to help you out.

The Mask

The Mask is the official journal of Kappa Psi Pharmaceutical Fraternity. It is published four times annually, during the winter, fall, spring and summer. The Mask will be delivered to your mailbox as soon as it comes in so keep a look out for them! The Mask contains updates and pictures for each Kappa Psi chapter and articles related to the Profession of Pharmacy.

It is the responsibility of the Alumni Chair to write the Chi chapter updates so if you want something specific mentioned, let him know!

Philanthropy Initiative

2014-2015 Co-Chairs Rebecca Mousseau & Susan Sam

Our goal is to support the International Philanthropy Project (the American Red Cross), the Mid-America Province Philanthropy Project (Ronald McDonald House Charities), as well as local charity and goodwill projects. This semester, we are supporting Ronald McDonald House Charities by collecting pop tabs in the College of Pharmacy lobby, celebrating Halloween with the kids at Ronald McDonald House near Lurie Children's Hospital, and baking cookies for the families in December. We also plan to write letters for soldiers as part of the American Red Cross effort Holiday Mail for Heroes (to find out more information, click here: <http://www.redcross.org/support/get-involved/holiday-mail-for-heroes>) Next semester, we will participate in "Meals from the Heart" with the Ronald McDonald House. Another goal is to recruit other local chapters to participate in our community service projects.

International Philanthropy Project

American Red Cross (<http://www.redcross.org/>)

"The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors."

Mid-America Province Philanthropy Project

Ronald McDonald House Charities (<http://www.rmhc.org/>)

"Helping a sick child fight their illness takes a big enough emotional toll on a family. Adding a financial strain can make it all almost too much to bear. RMHC can help address those problems, whether they involve housing that's near a hospitalized child, the expense of staying together in another city, or even getting basic medical and dental care in a vulnerable community. Since 1974, RMHC has helped address these needs every day, with 305,000 volunteers and staff members, connections with medical communities around the world, partnerships with respected companies and generous donors."



Giving Back



Rules, Rules, Rules

Dues, Points & Fines

Fall semester Neophyte dues are \$70.00. There is an option for paying dues in installments and can be done by filling out the "Payment Plan" form located on the Chapter website.

Any fines that are incurred for Professional Points, Fundraising Points or Attendance must be paid in order to attend Formal Body Meetings and Spring Formal. The break down for fines is as follows...



Fundraising Points

Neophytes are required to get **4FP** for the year. You can earn points in the following ways:

- 1) You can get trained for soldier field events-training lasts 3 years but is required. Each Brother must work at least one game (for 4 FP) each year per By-Laws.
- 2) There are 2 bake sales per semester. Brothers can donate goods/work the table for a max of 2FP per sale.
- 3) There will be a Valentine's Day fundraiser. Brothers collect money and make candy flowers for students
- 4) T-shirt and white coat sales. Brothers can volunteer to collect money/pass out purchased merchandise
- 5) Working on getting into marathons so watch out for FP that way

Fundraising Fines for First-Year Members:

Fundraising Points Earned	Fines Levied
4	\$0
3	\$20
2	\$35
1	\$45
0	\$50



Professional Points

Neophytes must earn **4 PP** during the year. You can earn these points by attending seminars and alumni mixers announced by the Professional Chair. We also volunteer at the American Diabetes Association Expo, Special Olympics, Ronald McDonald House and much more!

Fundraising Fines for First-Year Members:

Fundraising Points Earned	Fines Levied
4	\$0
3	\$20
2	\$35
1	\$45
0	\$50

How to Check Points & Attendance

- 1) Go to the Kappa Psi Chi Website: www.uiccokappapsi.com
- 2) Go to Members → Points
- 3) Put in the password (uiccopy) and check your points!

Attendance

General Body Meetings

Requirement:

All GBMs are mandatory. Attendance will be taken, so arrive on time. You are allowed two unexcused absences (freebies) for which you don't have to provide any excuse and you will not be penalized. After these two freebies are used up, the Recording Secretary will let you know via e-mail so that you are aware of it.

Events:

Every Friday at 12:30 during the school year unless otherwise announced.

Excused Absences:

Email the Recording Secretary with the specific reason by **11 pm the Thursday before the GBM.**

Penalty: After the 2 freebies, \$15 for each absence.

Formal Body Meetings and Election Night:

Requirement: **MUST ATTEND.** You cannot use your freebies for FBMs.

Excused Absences:

Email the Recording Secretary at least **1 week prior** to the event (or as otherwise specified by email in the future) with the specific reason for your absence.

Penalty: \$15 per absence

For all issues that arise after the specified deadlines...

1. You have at most **3 days** after your absence to notify the Recording Secretary of the reason via email.
2. The entire e-board will review the reason and it will be approved only for unprecedented situations. It is subject to the vote of the e-board and may not be excused.

The Bigger Picture

Mid-America Province

Our Province is the Mid-America Province and consists of chapters around the Midwest region as you memorized during pledging. Every semester a Province-wide conference is held over the weekend by one of the chapters as an opportunity for brothers within the Province to meet and discuss their own chapters with each other, learn from each other, and discuss legislative issues that concern the entire Province. It's a great opportunity because several Alumni Brothers are present, you get to meet other pharmacy students and graduates, and you learn how Kappa Psi functions on a national level. It's also a lot of fun!



Grand Council Convention



Kappa Psi holds the Grand Council Convention every 2 years. The 56th Grand Council Convention took place from July 30 to Aug 3, 2013 at the Tradewinds Island Resort in St. Pete Beach, Florida. The 56th GCC was the the largest GCC EVER, with 661 registered brothers! Chi Delegates were Brothers Jasmine Shah and Rebecca Mousseau, so ask us if you are considering serving as a delegate for the next GCC. As Grand Vice Regent, Brother Dr. Latha Radhakrishnan is planning the next GCC (57th GCC) which will take place this summer, August 4-8, 2015, at the Grand Hyatt in Denver, Colorado. GCC is an excellent opportunity to meet Kappa Psi brothers from all over the country! There are Roundtable sessions during which collegiate brothers can find out about the unique fields of pharmacy from graduate brothers in those fields. There are province presentations, which is an excellent source of ideas for our chapter, and chapter sales.

Growth & Development



At the 56th GCC, Chi Chapter was recognized as a "Top Performer," meaning we earned 85% of the points for our chapter report, and we were "right on the cusp" of being a Top Ten Collegiate Chapter! We are so close to earning the title of Top Ten Chapter, and we all need to work together to make this happen! Working together to improve our chapter will not only earn us national recognition but also strengthen the bonds of brotherhood within Chi Chapter.

4 Goals for All Chi Brothers

1. **Reaffirm our commitment to helping people by fostering connections with local and global philanthropic organizations.**

Participate in:

- National Pharmacy Week & Poison Prevention Week (March 15th-21st) @ Children of Peace School
- 3+ events with: Ronald McDonald House (MAP Philanthropy), Cornerstone, Children of Peace School, Special Olympics, Habitat for Humanity
- American Red Cross (International Philanthropy)

2. Strengthen the Bonds of Brotherhood between Chi Chapter, Mid-America Province & the Fraternity-at-Large.

Attend events with other chapters, Mid-America Province meetings (the next one is in Downer's Grove, April 3rd-5th, hosted by Delta Nu), other province meetings (Beta Psi in Madison, April 10th-12th), and GCC (August 4th-8th) in Denver, Colorado.

3. Increase Chi Chapter's representation at regional, state & national Conferences for professional pharmaceutical organizations.

- Last year, we got points from: Regional: SNPhA Regional, APhA Regional; State: ICHP Annual; National: ASHP Midyear, AMCP Annual, ASCP Annual, AMCP Nexus, CPFI Global Health Missions Conference
- Pay attention to when the class vice-presidents send out forms to request to be excused from class at the beginning of Winter Semester.

4. Improve our communication between our chapter and our Alumni Brothers.

- Join Newsletter Committee or Graduate Relations Committee. Contact Alumni Chair or Corresponding Secretary.
- Join Kappa Psi Mailing Lists & Facebook groups

Resources:

National Kappa Psi Website (<https://www.kappapsi.org/>)

Access the **Fraternity Policy Manual**, a collection of international Fraternity policies, procedures, guidelines, and recommendations. It also contains the Risk Management and the Picture Policies (<https://www.kappapsi.org/policies/manuals/fraternity-policy-manual>).

**International Kappa Psi Google and Facebook Groups
Mid-America Province Google and Facebook Groups**

Great ways to keep in touch with Brothers from other chapters and provinces during the gaps between province meetings and Grand Council Conventions.